

**HOUSING AUTHORITY OF THE CITY OF TULSA**  
**415 E. Independence, P.O. Box 6369**  
**Tulsa, OK 74148-0369**  
**(918) 582-0021 TDD: (918) 587-4712**

**30-Day Notice Extension**

We, \_\_\_\_\_, tenant and \_\_\_\_\_,  
landlord / owner mutually agree to extend the 30-day notice for the unit located at  
\_\_\_\_\_ for  
the month of \_\_\_\_\_.

**Tenant and Landlord:**

- By signing below we are stating the tenant is still occupying the unit and has not moved.
- We understand this is extending the tenant's 30-day notice and in no way are we canceling the tenant's request to move from the unit.
- We understand if the tenant remains in the unit we are required to request a 30-day notice extension request for each month the tenant remains in the unit.
- We understand that THA cannot provide duplicate assistance to the tenant. If the tenant submits an RFTA and the new unit passes and the tenant takes possession of the unit prior to the 1<sup>st</sup> day of the month in which you requested an extension THA will not pay for the month you requested the extension.
- We understand if the tenant has changed their mind and would like to cancel the move request we are to rescind the 30-day notice by filling out the appropriate form.

\_\_\_\_\_  
Landlord

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Date