



Housing Authority of the City of Tulsa Media Relations Policy

A. Policy

It is the Housing Authority of the City of Tulsa's ("THA") desire to have productive working relationships with regional media partners and be able to inform both its residents and the public on news pertaining to THA and its properties.

This Media Relations Policy has been adopted by THA to ensure clear, factual communications with the public as well as protect the privacy of our residents.

THA owns multiple public housing locations throughout the City of Tulsa. THA considers these public housing properties to be its' private properties. Considering this, THA will require all media outlets and their corresponding representatives to provide one (1) hour notice of intent to physically traverse onto any of THA's properties for any reason. All notifications must include the name of the respective media outlet, the name of the representative for the media outlet, the exact location, purpose, and time of the intended media newsgathering visit.

If an emergency arises in which complying with this notice requirement could not have been avoided, THA requires media outlets and their corresponding representatives contact THA's Vice President of Communications, Saraa Kami, directly on her mobile at (918) 289-4371.

To proceed with a media notification, media outlets should contact THA's Communications Department at (918) 581-5743. THA's Communications Department may be reached by phone or text message.

B. Complaints

Any complaints about the application of the Policy should be brought to the attention of the Human Resources department for resolution. All complaints will be investigated by THA in accordance with the Policy.

No employee or current THA resident shall suffer any form of retaliation for raising a complaint or asking a question about this Policy.

C. Effective Date

This Policy is effective immediately.